

INTRODUCTION TO THE INFORMATION TECHNOLOGY PORTFOLIO MANAGEMENT MANUAL

PURPOSE

The policies, standards and guidelines that comprise the Information Technology (IT) Portfolio Management Manual are the primary reference to state-level policies and recommended practices governing the management and use of IT. The manual contains the official directives adopted by the Washington State Information Services Board (ISB) and the Department of Information Services (DIS). IT *policies* apply to all executive and judicial branch agencies of state government. *Standards* define mandatory requirements, both technical and procedural. *Guidelines* are “how to” recommendations for the planning, acquisition, and management of specific aspects of IT.

AUTHORITY

Chapter 43.105 RCW gives broad authority for IT planning and acquisitions to the ISB and gives implementation authority to DIS. All policies in this manual have been adopted as statewide policies by the ISB and apply to all agencies of the executive and judicial branches of state government.

DISTRIBUTION

Manuals are provided by DIS to each agency of state government. Please call your agency’s DIS Senior Technology Management Consultant for additional manuals. Electronic copies of the materials in the manual are available through the official DIS web site at <http://www.wa.gov/dis/portfolio>.

MAINTENANCE

Updates to this policy manual will be provided periodically by DIS and will be made available at the DIS web site.

INQUIRIES

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